



# Lane Fire Authority Interview Feedback Form

Candidate:

Date:

<b><i>Personal Qualities</i></b>	Excellent	Above Average	Satisfactory	Fair; Needs to Improve	Poor
<b>Preparation</b> Did the candidate appear to have done their homework on the Fire Authority?					
<b>Social Skills</b> Was the candidate courteous? Was he/she punctual? Did the candidate introduce self and shake hands?					
<b>Personality</b> Did the candidate project a good self-concept? Did he/she greet interviewer with a smile? Will others react favorably to him/her?					
<b>Poise</b> Did the candidate act in a dignified manner? Did the candidate's eyes meet the interviewer's eye often? Was the candidate's posture acceptable?					
<b>Attitude</b> Did the candidate seem to have a positive attitude toward people and work?					
<b>Listening Skills</b> Did the candidate listen carefully to what the interviewer said?					
<b>Responses</b> Were the candidate's answers to the questions thoughtful and well-organized? Did they address the questions asked?					
<b>Use of Language</b> Was the candidate able to communicate his/her ideas effectively? Did he/she use good grammar and avoid slang?					
<b>Preparation of Questions</b> Did he/she ask relevant and appropriate questions during the Interview?					
<b>What were the candidate's strong points?</b>  					
<b>What could he/she do to improve their interviewing technique?</b>  					
<b>Would you recommend that this person moves on in the process?</b>  					
<b>Additional Comments, please use back if necessary.</b>  					